

August 13, 2020

Dear Parents

As part of our 74th Independence Day Celebration, we will be conducting a Spelling Bee Competition for students of Grades 3 to 5. Students need to join using zoom link and test will be conduct using Socrative App. Details are as follows:

Date & Day : 14 August 2020; Friday

Timing :

Grade 3 - 2:00 to 2:30 pm

Grade 4 - 2:30 to 3:00 pm

Grade 5 - 3:00 to 3:30 pm

Link : Respective classroom zoom link (eg: 3AB students in 3AB link)

We request all students to login 5 minutes before the scheduled time and take part in this competition.

Wishing you all good luck.

Regards
Principal

August 13, 2020

Dear Parents

As part of our 74th Independence Day Celebration, we will be conducting a Quiz Competition titled 'My Country India' for students of Grades 4 to 12. Details are as follows:

Date & Day : 15 August 2020; Saturday

Timing : 10:30 AM (link we open for a duration of 25 minutes only)

Link : To be shared on the Google - English Classroom page

Category : Grade 4 & 5
: Grade 6 to 8
: Grade 9 to 12

We request all students to take part in this competition and be a part of this celebration.

Regards
Principal

R-F002/0914/2020
September 14, 2020

Dear Parent,

We began our Online Classes from April 2020 onwards and it is progressing well both in terms of facilitating learning and conducting Continuous Comprehensive Evaluation until now. However, there can be nothing like regular class room teaching.

2. As per the Guidelines from Ministry of Home Affairs dated 29.08.2020 and also the Standard Operating Procedures (SOP) given by Ministry of Health and Family Affairs dated 08.09.2020 (phased re-opening of schools Unlock 4) there is a possibility that Schools may re-open shortly. Now GOI has advised that students of Grade 9 to 12 may be permitted to visit their Schools for taking guidance from their teachers from September 21, 2020 (Date to be notified by State Government) onwards on voluntary basis with a written consent from their Parents / Guardians.

3. Precautions required in this Covid Pandemic situation like

- i) Social distancing
- ii) Hand washing with soap and hand sanitizers
- iii) Face mask
- iv) Proper Ventilation of rooms

will be followed in best possible manner in the school.

4. In pursuance of MHA Order dated 29th August 2020 we request you to kindly fill in the Consent Form in the link given below to enable us to plan the implementation of partial re-opening of school for the students of Grade 9 to 12 on voluntary basis. **The hard copy of the Consent Form duly signed by the parents may please be sent to the school through their wards on their first visit to the school without fail.**

<https://forms.gle/Tyx4JZy4bKpBEA8n8>

Regards,
(L. Suguna)
President

Gist of Standard Operating Procedures prescribed by Government of India vide their letter dated 8th September 2020.

1. Students will not be allowed to attend the school if they are from Containment Zone.
2. Students will have to maintain physical distancing of 6 feet in the school.
3. Students will sit as per seating plan provided by the school.
4. Students shall ensure frequent hand washing with soap / sanitizer.
5. Students shall come in queue inside and outside the premises as per the specific marking on the floor with the gap of 6 feet.
6. Students shall also maintain 6 feet gap in the class room, office area and other places in the school.
7. Students assemblies and other activities which lead to overcrowding are strictly prohibited in the school.
8. Students should use face mask while entering and going out from the school.
9. Only A-Symptomatic students will be allowed inside the school premises.
10. If a student to be found symptomatic he / she will not be allowed inside the school and sent back home.
11. Entry of visitors is strictly prohibited inside the school premises.
12. Sharing of items like note books, pencils, erasers, water bottle among the students shall not be allowed.
13. Students should sanitize and hand wash before and after entering class room and after using training equipments, if any.
14. Students using common areas need to use face mask all the time.
15. Parents should create awareness to ensure students don't gather at one place while leaving the school.
16. If a student is sick he / she should not come to school and follow the necessary protocols for Covid symptoms.
17. If the student develops Covid symptom he will be isolated and sent back home.

October 19, 2020

Dear Parents,

As you are all aware, Suguna PIP School has started the online classes since April 2020 onwards. You might also be aware that even though the school buildings are closed teachers work tirelessly by teaching through online. In fact they work more than what they have been working during regular classes. You would have noticed the tireless efforts of the teachers during these online classes. The teachers are taking relentless efforts to ensure that your ward is not left even one day without learning. Besides teaching they have also conducted online tests to evaluate the performance of the students at regular intervals.

It has been observed by the teachers that many children are not concentrating during online classes and at times the students are leaving the online classes in the middle. The teachers are finding it difficult to monitor the attentiveness of all the students.

The portions already completed through online classes will not be repeated again except for clearance of doubts of the children. Hence we request the parents to advice the children to concentrate on their studies regularly so that they could successfully complete this academic year 2020-2021.

We seek your co-operation and also request you to kindly send your comments / suggestions, if any, at regular intervals so that online classes can be made more effective.

With best regards,
L. Suguna
President

R-F002/1012/2020
October 12, 2020

Dear Parent,

Kindly note the following schedule for the various Olympiad examinations conducted by SOF for Classes 3 to 10. The registration for the examinations will be done through school.

IEO	-	SET B	-	28 th & 29 th November 2020
NSO	-	SET A	-	19 th & 20 th December 2020
IMO	-	SET B	-	2 nd & 3 rd January 2021

Regards,
Principal

R-F002/1021/2020

October 21, 2020

Dear Parents

Greetings to you from the Suguna PIP School fraternity! We trust and hope you are all keeping well and staying safe.

The onset of this pandemic did bring a major part of society to a grinding halt. Teachers at Suguna PIP School were quick to respond by reworking their teaching methodology and getting themselves adept with the latest technology.

Online classes started in the month of April with teachers converting homes into classrooms. Without a break they tried to bridge the gap created by the online classroom, spent extra hours to prepare for their sessions to make it as creative and as interesting as possible. They ensured interesting activities were assigned to students to help them with self study at home during their offline hours. Assessments too have been taken to check for understanding. Teachers take extra time to ensure doubts are cleared individually at the end of sessions, so no child is left out. Parents are updated on the performance of their ward, and online PTMs are conducted where required.

Apart from academics, art, yoga, PE and library classes too are being conducted to ensure holistic development. Our office is reachable during the regular working hours for any queries and a technical Mail ID is available for technical assistance.

While most of the students are attentive, we find some students not taking the required effort to attend and complete tasks. As mentioned in the beginning of the session, we would like to reiterate that portions completed will not be retaken. As it is distance learning, parents must ensure that children attend all online sessions, and take up all tests in earnest to successfully complete the academic session 2020-21.

We take this opportunity to thank you, our parents for the support extended for the smooth conduct of online classes. We seek your continuous co-operation and also request you to kindly send your comments / suggestions, if any, at regular intervals so that online classes may be made more effective.

With best regards

L Suguna

President

November 17, 2020

Dear Parent

Students currently in grade 8 will need to choose from one of the two languages (Tamil / Hindi) as their subject of study in Grade IX and X in preparation for the CBSE Board Examination. Please choose the second language of study for your ward by filling in the attached Google form, latest by Thursday, 19th November 2020.

Please note that the language opted for in Class IX cannot be changed in Class X.

Link: <https://forms.gle/suFaTmkcqUD9ZmvU6>

Regards

Principal

Sent in voice snap – 3 to 10

R-F002/1117/2020
November 17, 2020

Dear Parents,

November 5th, SOF has mailed a link for a mock test to be taken by students. This is to help familiarize them with the formalities to be completed when they appear for the actual online exam.

The mock test link: <https://bit.ly/sofMockTestE>

Using the above link, students should read the general instructions given and type in their particulars. Their image will also be recorded by the system.

The first exam is scheduled on 28th November 2020. SOF will share a similar link (as above) by mail two days prior to the date of exam. This link has the question paper which will be activated 15 minutes prior to the commencement of each exam date and time slot allotted for the student.

Wishing students the very best!

Regards,
Principal

December 30, 2020

Dear Parents

Greetings to you from the Suguna PIPS fraternity!

We are sure our students must be in the midst of their preparations to ace the board exams. At the same time, they must also be introspecting into the area of interest and subjects of study for their higher secondary.

In this regard, we are happy to inform you that we will also be offering subjects like Political Science, Physical Education, Entrepreneurship, and Psychology this coming year giving our students the advantage of choosing from a wider range of courses.

Please find the complete list of subjects that will be offered for Grade 11 in 2021-22:

Group 1: English, Physics, Chemistry, Mathematics, Computer Science

Group 2: English, Physics, Chemistry, Biology

Optional subject:* Mathematics / Psychology / Physical Education

Group 3: English, Business Studies, Accountancy, Economics

Optional Subject: IP / Applied Mathematics / Entrepreneurship / Physical Education

Group 4: English, Economics, Political Science, Psychology

Optional Subject: Applied Mathematics / IP / Physical Education / Entrepreneurship

Kindly fill in the google link given below, latest by Jan 4, 2021 to help us note your choice of stream. We will be conducting an entrance test, the date for which will be posted later.

<https://forms.gle/C1TvqH1vCEkHNpTF7>

Thank you and looking forward to your continued support.

Best regards

Principal

January 05, 2021

Dear Parents

As per the directive received from the Department of Education, a consultative meeting of school heads and parents is scheduled for Friday, 8 January 2021 from 9:30 to 10:30 am on our school premises. The meeting will be conducted adhering to COVID-19 protocols.

Parents whose wards are in Grade 10 are requested to attend this meeting and share their views on the reopening of schools after pongal holidays based on which the government will take a decision.

Parents may also send their opinion by mail, using the attached Google form if they are not attending this meeting, latest by 10 AM on Friday, 8 January 2021.

<https://forms.gle/3xK8JrBN5nticyrn7>

Regards
Principal

January 05, 2021

Dear Parents

As per the directive received from the Department of Education, a consultative meeting of school heads and parents is scheduled for Friday, 8 January 2021 from 10:45 to 11:45 am on our school premises. The meeting will be conducted adhering to COVID-19 protocols.

Parents whose wards are in Grade 12 are requested to attend this meeting and share their views on the reopening of schools after pongal holidays based on which the government will take a decision.

Parents may also send their opinion by mail, using the attached Google form if they are not attending this meeting, latest by 10 AM on Friday, 8 January 2021.

<https://forms.gle/3xK8JrBN5nticyrn7>

Regards
Principal

January 19, 2021

Dear Parents

Greetings from Suguna PIPs fraternity!

We are in receipt of your consent through Google Form, permitting your ward to attend offline classes from Wednesday, 20 January 2021.

In this regard, we would like you to take note of the below mentioned points.

1. Reporting time 8:45 AM.
2. Own transport users are requested not to meet and greet their friends at the parking area. Instead they need to approach the main entrance as soon as they are dropped off.
3. Students who have opted for bus are advised to contact school office for details.
4. School working hours: 9 am to 1:00 pm.
5. Only dry snacks, one litre water bottle and a small sanitiser to be brought to school.
6. Mask must be worn.
7. Students should wear school uniform on Mondays, Wednesdays and Fridays. Tuesdays, sports uniform with house T-shirt and Thursdays, sports uniform with yellow T-shirt to be worn.
In case uniform has not been stitched, students may wear sports uniform until 30th January. From February 1, 2021, all students should follow uniform code as mentioned above.
8. Timetable is attached on page 2 of this letter. Books to be brought accordingly. Any change in timetable will be intimated on Google classroom.
9. Students should follow the timetable as per the classrooms assigned to them (given on page 3 of this letter).

Please read and follow all the points mentioned in the SOP mailed to you on 14th.

For any queries, do contact school office during regular working hours.

Regards

Principal

January 19, 2021

Dear Parents

Greetings from Suguna PIPs fraternity!

We are in receipt of your consent through Google Form, permitting your ward to attend offline classes from Wednesday, 20 January 2021.

In this regard, we would like you to take note of the below mentioned points.

1. Reporting time 8:45 AM.
2. Own transport users are requested not to meet and greet their friends at the parking area. Instead they need to approach the main entrance as soon as they are dropped off.
3. Students who have opted for bus are advised to contact school office for details.
4. Schools working hours: 9 am to 1:00 pm.
5. Only dry snacks, one litre water bottle and a small sanitiser to be brought to school.
6. Mask must be worn.
7. Students should wear school uniform on Mondays, Wednesdays and Fridays. Tuesdays, sports uniform with house T-shirt and Thursdays, sports uniform with yellow T-shirt to be worn.

In case uniform has not been stitched, students may wear sports uniform till 30th January. From February 1, 2021, all students should follow uniform code as mentioned above.

6. Students need to report to school only on the days of Revision exam. They need to bring the blank scripts given to them with the half yearly answer scripts.

Practical and revision classes to be scheduled from 1 February 2021. Details of the same to be shared by month end.

Please read and follow all the points mentioned in the SOP mailed to you on the 14th.

For any queries, do contact school office during regular working hours.

Regards

Principal

January 19, 2021

Dear Parents

Greetings from Suguna PIPs fraternity!

We are in receipt of your Google Form and note that you prefer opting for the online classes for your ward from Wednesday, 20 January 2021.

In this regard, we would like you to take note of the below mentioned points.

1. Class timing 9 AM to 1PM. (Timetable on page 2 of this letter).
2. Offline classes will be aired on the link shared below.

Grade-X Classroom

<https://zoom.us/j/97666325633?pwd=U0EwZiRyb0V3OHZubEZKUnJPVksWQT09>

Grade-X Hindi Classroom

<https://zoom.us/j/95563221823?pwd=WXpqMDBmWG5qKzYxUW1vY0dJRjZmUT09>

3. Students can attend these sessions online and share their doubts on Google classroom which will be cleared at the end of the day.
4. Weekly tests will be uploaded on google classroom at the time assigned. Parents should monitor and ensure their wards take these tests in earnest. Answer keys will be uploaded at the end of the day.
5. For Revision exams too, question paper will be uploaded on Google classroom at the assigned time. Parents will need to monitor their wards and ensure paper is uploaded at the allotted time. For correction, hard copy should be submitted to school office on the last day of exams.

As always, we look forward to your support to providing the best for our students. For any queries, do contact school office during regular working hours.

Regards

Principal

Dear Parents

Greetings from Suguna PIPs fraternity!

The entry in the Google Form indicates that you prefer opting for the online classes for your ward from Wednesday, 20 January 2021.

In this regard, we would like you to take note of the below mentioned points.

1. From 20th to 30th Jan students have their Revision 1 exam. Question paper will be posted on Google Classroom at 9AM on the days of exam. Parents must monitor their wards to ensure test is taken up at the right time, with integrity and answer scripts uploaded on classroom latest by 12:30 PM. Hard copies must be submitted latest by 30th January for evaluation.

Practical and revision classes are scheduled from 1 February 2021, the details of which will be shared later.

For any queries, do contact school office during regular working hours.

Regards

Principal

February 01, 2021

Dear Parents

Greetings from the SPIPS fraternity!

The Hon' Government of Tamil Nadu has announced that schools should conduct physical classes for the students of grades IX w.e.f. Monday, 8 February 2021.

In view of this, we will be continuing the ongoing online revision classes till 9th February 2021. 10th February will be a study holiday and Annual exams will commence from 11th February 2021, offline mode only. (Date sheet is on page 5)

In this regard, we would like you to take note of the below mentioned points.

1. Reporting time 8:45 AM.
2. Own transport users are requested not to meet and greet their friends at the parking area. Instead they need to approach the main entrance as soon as they are dropped off.
3. Students who would like to opt for school bus are advised to contact school office for details.
4. Schools hours: 9 am to 1:00 pm.
5. Only dry snacks, one litre water bottle and a small sanitiser to be brought to school.
6. Mask must be worn.
7. Students should wear school uniform or sports uniform on the days of exam.

Please find below the Standard Operating Procedures (SOPs) that are in place at school, as well as the protocols to be followed by you and your ward. These have been put in effect to ensure the proper conduct of classes, keeping in mind the health, hygiene, and safety of the students and staff.

STANDARD OPERATING PROCEDURES FOR HEALTH, HYGIENE AND OTHER SAFETY PROTOCOLS FOLLOWED BY THE SCHOOL:

1. Thorough cleaning and disinfecting of all areas, furniture, equipment, stationery, storage places, water tanks, washrooms, laboratories, libraries, etc. on the school campus. Sufficient ventilation in all indoor spaces such as corridors and classrooms.
2. Ample hand washing and sanitising facilities in the school.
3. Routine and random health checkups using calibrated, contact-less, infrared, digital thermos-scanners.
4. Students will be seated in the classroom keeping in line with standard safety practices.

5. Posters and signage at appropriate places in the school reminding students about maintaining physical/social distancing such as inside the classroom, libraries, outside washrooms, hand washing stations, drinking water areas, halls, classrooms, entry and exits.
6. Availability of a full-time trained nurse in school to take care of the physical health of the students.
7. Maintenance and monitoring of cleanliness and hygiene in and around the school premises.
8. Alcohol-based hand sanitisers will be placed at prominent places including the reception and school entrance.
9. Frequent cleaning and disinfecting of washrooms during the school hours will be ensured.
10. Hand washing is mandatory for all students and staff at regular intervals as per the safety protocols. Sufficient physical/social distancing norms will be ensured at this time. It is recommended that students wash their hands for a minimum of 20 seconds.

STANDARD OPERATING PROCEDURES FOR HEALTH, HYGIENE AND OTHER SAFETY PROTOCOLS TO BE FOLLOWED BY THE STUDENTS AND PARENTS:

1. Students living in containment zones should not attend physical class. They must inform the school in advance with government issued documentation or other relevant proof.
2. Students and their families are advised to stay away from containment zones and suspected Covid-19 hotspot locations.
3. Students must bring their own water bottles that can hold a minimum of 1 litre water. This is as per recommended health practices.
4. Students should arrive at school wearing a face cover/mask. This must be worn at all times including when in class, during group activities, while at the laboratory, and when reading in the library. Students should not exchange masks with others for their own safety.
5. Privately commuting students should ensure safe and hygienic travel at all times. This will ensure their safety and also the safety of their classmates who attend school with them.
6. Students should maintain a safe distance between each other at all times.
7. Parents should educate the student about personal hygiene, health, and cleanliness as circulated by the relevant health authorities through letters, emails, or any other social media.
8. Parents must not send their wards to school if the child or any family member living in the same household suffers from fever/cough/breathlessness etc. Children with underlying medical conditions are to take appropriate precautions as advised by their respective medical practitioners.

9. Children and parents with mobile devices are required to download the Arogya Setu application as per instructions from the Hon' Government of India. Staff members are also currently following this protocol.
10. Students should not share any materials with each other.
11. Students should not share food with each other during snack breaks (only dry snacks).
12. Students should sanitise and thoroughly wash their hands before and after snacks, each time they use the washroom.

We are sure that with your support, we will be able to safely conduct physical classes in an efficient manner. Our school has taken all standard measures and precautions to keep your ward healthy, and we urge you to follow the same. It has been over 9 months since your wards have met their friends and come to school. At the same time, they must take care not to come into contact with other students. If they stay vigilant and careful for a short while more, it will ensure everyone's safety. Kindly advise your ward about recommended health practices (washing their hands, refraining from touching their face unnecessarily). We seek your cooperation in this regard.

Please fill the details in the attached link giving consent for your ward to attend exams offline, latest by 10 PM, 2 February 2021. If you would like to avail school bus service, please fill the option in the link and do call school office between 9 and 3PM.

Link: <https://forms.gle/AnZTYemMyd7wVMHt6>

Thank you and looking forward to meeting our students in the upcoming sessions!

Best regards
Principal

February 01, 2021

Dear Parents

Greetings from the SPIPS fraternity!

The Hon' Government of Tamil Nadu has announced that schools should conduct physical classes for the students of grades XI w.e.f. Monday, 8 February 2021.

In view of this, we will be commencing offline classes for students of grade XI from Monday, 8 February 2021. Offline class timing: 9 am – 1 pm, Monday to Friday.

Timetable will be shared on Google Classroom and mailed by the end of this week.

Please find below the Standard Operating Procedures (SOPs) that are in place at school, as well as the protocols to be followed by you and your ward. These have been put in effect to ensure the proper conduct of classes, keeping in mind the health, hygiene, and safety of the students and staff.

STANDARD OPERATING PROCEDURES FOR HEALTH, HYGIENE AND OTHER SAFETY PROTOCOLS FOLLOWED BY THE SCHOOL:

1. Thorough cleaning and disinfecting of all areas, furniture, equipment, stationery, storage places, water tanks, washrooms, laboratories, libraries, etc. on the school campus. Sufficient ventilation in all indoor spaces such as corridors and classrooms.
2. Ample hand washing and sanitising facilities in the school.
3. Routine and random health checkups using calibrated, contact-less, infrared, digital thermos-scanners.
4. Students will be seated in the classroom keeping in line with standard safety practices.
5. Posters and signage at appropriate places in the school reminding students about maintaining physical/social distancing such as inside the classroom, libraries, outside washrooms, hand washing stations, drinking water areas, halls, classrooms, entry and exits.
6. Availability of a full-time trained nurse in school to take care of the physical health of the students.
7. Maintenance and monitoring of cleanliness and hygiene in and around the school premises.
8. Alcohol-based hand sanitisers will be placed at prominent places including the reception and school entrance.
9. Frequent cleaning and disinfecting of washrooms during the school hours will be ensured.

10. Hand washing is mandatory for all students and staff at regular intervals as per the safety protocols. Sufficient physical/social distancing norms will be ensured at this time. It is recommended that students wash their hands for a minimum of 20 seconds.

STANDARD OPERATING PROCEDURES FOR HEALTH, HYGIENE AND OTHER SAFETY PROTOCOLS TO BE FOLLOWED BY THE STUDENTS AND PARENTS:

1. Students living in containment zones should not attend physical class. They must inform the school in advance with government issued documentation or other relevant proof.
2. Students and their families are advised to stay away from containment zones and suspected Covid-19 hotspot locations.
3. Students must bring their own water bottles that can hold a minimum of 1 litre water. This is as per recommended health practices.
4. Students should arrive at school wearing a face cover/mask. This must be worn at all times including when in class, during group activities, while at the laboratory, and when reading in the library. Students should not exchange masks with others for their own safety.
5. Privately commuting students should ensure safe and hygienic travel at all times. This will ensure their safety and also the safety of their classmates who attend school with them.
6. Students should maintain a safe distance between each other at all times.
7. Parents should educate the student about personal hygiene, health, and cleanliness as circulated by the relevant health authorities through letters, emails, or any other social media.
8. Parents must not send their wards to school if the child or any family member living in the same household suffers from fever/cough/breathlessness etc. Children with underlying medical conditions are to take appropriate precautions as advised by their respective medical practitioners.
9. Children and parents with mobile devices are required to download the Arogya Setu application as per instructions from the Hon' Government of India. Staff members are also currently following this protocol.
10. Students should not share any materials with each other.
11. Students should not share food with each other during snack breaks (only dry snacks).
12. Students should sanitise and thoroughly wash their hands before and after snacks, each time they use the washroom.

We are sure that with your support, we will be able to safely conduct physical classes in an efficient manner. Our school has taken all standard measures and precautions to keep your ward healthy, and we urge you to follow the same. It has been over 9 months since

your wards have met their friends and come to school. At the same time, they must take care not to come into contact with other students. If they stay vigilant and careful for a short while more, it will ensure everyone's safety. Kindly advise your ward about recommended health practices (washing their hands, refraining from touching their face unnecessarily). We seek your cooperation in this regard.

Please fill the details in the attached link giving consent for your ward to attend classes offline, latest by 10 PM, 2 February 2021. If you would like to avail school bus service, please fill the option in the link and do call school office between 9 and 3PM.

Link: <https://forms.gle/r9KpND54AfHY48uz7>

Thank you and looking forward to meeting our students in the upcoming sessions!

Best regards
Principal

February 01, 2021

Dear Parents

Greetings from the SPIPS fraternity!

The Hon' Government of Tamil Nadu has announced that schools should conduct physical classes for the students of grades XII w.e.f. Tuesday, 19 January 2021.

The Revision 1 Exam scheduled on 18 January will be conducted online. **The exam scheduled from 20 January to 30 January 2021 will be taken offline (9am to 1pm, as per the Revision 1 timetable shared earlier.)**

Please find below the Standard Operating Procedures (SOPs) that are in place at school, as well as the protocols to be followed by you and your ward. These have been put in effect to ensure the proper conduct of classes, keeping in mind the health, hygiene, and safety of the students and staff.

STANDARD OPERATING PROCEDURES FOR HEALTH, HYGIENE AND OTHER SAFETY PROTOCOLS FOLLOWED BY THE SCHOOL:

1. Thorough cleaning and disinfecting of all areas, furniture, equipment, stationery, storage places, water tanks, washrooms, laboratories, libraries, etc. on the school campus. Sufficient ventilation in all indoor spaces such as corridors and classrooms.
2. Ample hand washing and sanitising facilities in the school.
3. Routine and random health checkups using calibrated, contact-less, infrared, digital thermos-scanners.
4. Students will be seated in the classroom keeping in line with standard safety practices.
5. Posters and signage at appropriate places in the school reminding students about maintaining physical/social distancing such as inside the classroom, libraries, outside washrooms, hand washing stations, drinking water areas, halls, classrooms, entry and exits.
6. Availability of a full-time trained nurse in school to take care of the physical health of the students.
7. Maintenance and monitoring of cleanliness and hygiene in and around the school premises.
8. Alcohol-based hand sanitisers will be placed at prominent places including the reception and school entrance.
9. Frequent cleaning and disinfecting of washrooms during the school hours will be ensured.
10. Hand washing is mandatory for all students and staff at regular intervals as per the safety protocols. Sufficient physical/social distancing norms will be ensured at this

time. It is recommended that students wash their hands for a minimum of 20 seconds.

STANDARD OPERATING PROCEDURES FOR HEALTH, HYGIENE AND OTHER SAFETY PROTOCOLS TO BE FOLLOWED BY THE STUDENTS AND PARENTS:

1. Students living in containment zones should not attend physical class. They must inform the school in advance with government issued documentation or other relevant proof.
2. Students and their families are advised to stay away from containment zones and suspected Covid-19 hotspot locations.
3. Students must bring their own water bottles that can hold a minimum of 1 litre water. This is as per recommended health practices.
4. Students should arrive at school wearing a face cover/mask. This must be worn at all times including when in class, during group activities, while at the laboratory, and when reading in the library. Students should not exchange masks with others for their own safety.
5. Privately commuting students should ensure safe and hygienic travel at all times. This will ensure their safety and also the safety of their classmates who attend school with them.
6. Students should maintain a safe distance between each other at all times.
7. Parents should educate the student about personal hygiene, health, and cleanliness as circulated by the relevant health authorities through letters, emails, or any other social media.
8. Parents must not send their wards to school if the child or any family member living in the same household suffers from fever/cough/breathlessness etc. Children with underlying medical conditions are to take appropriate precautions as advised by their respective medical practitioners.
9. Children and parents with mobile devices are required to download the Arogya Setu application as per instructions from the Hon' Government of India. Staff members are also currently following this protocol.
10. Students should not share any materials with each other.
11. Students should not share food with each other during snack breaks (only dry snacks).
12. Students should sanitise and thoroughly wash their hands before and after snacks, each time they use the washroom.

We are sure that with your support, we will be able to safely conduct physical classes in an efficient manner. Our school has taken all standard measures and precautions to keep your ward healthy, and we urge you to follow the same. It has been over 9 months since your wards have met their friends and come to school. At the same time, they must take care not to come into contact with other students. If they stay vigilant and careful for a

short while more, it will ensure everyone's safety. Kindly advise your ward about recommended health practices (washing their hands, refraining from touching their face unnecessarily). We seek your cooperation in this regard.

Please fill the details in the attached link giving consent for your ward to attend class and if you will be availing of bus service, latest by 10 PM on 16 January 2021. For any queries regarding school bus, please call school office between 9 and 3PM on 18 January 2021.

Link: <https://forms.gle/goNTABUJ4mp3ssGKA>

In case of any suggestions or if you wish to contact us, please feel free to reach out to sugunapip@yahoo.com where our team will respond to your queries.

Thank you and looking forward to meeting our students in the upcoming sessions!

Best regards
Principal

April 01, 2021

Dear Parents

The Final Board Practicals (Physics & Chemistry) for students of Grade 12 is scheduled from **7 April 2021 to 10 April 2021**.

Kindly take note of the below mentioned points:

1. Students must report to school by **7:30 a.m (morning batch), 11:00 am (afternoon batch) and by 2:00 pm (evening batch)**.
2. Check batch details, date and timings carefully (attached).
3. Regular school uniform to be worn with ID card.
3. Students using school transport must contact front office to check bus timings.

Wishing our students the very best for their practicals.

Regards
Principal