

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOL ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with **School Safety Policy, 2016** issued by the NDMA, Manual on Safety and Security of **Children in Schools** developed by NCPDR and the **National Building Code**)

PART - A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

| | | |
|----|---|--|
| 1 | Affiliation Number allotted by CBSE to the school: | 1930213 |
| 2 | Name of the School as per affiliation letter of CBSE: | SUGUNA PIP SCHOOL |
| 3 | Address of the School: | Nehru Nagar, Kalapatty Road, Coimbatore - 641 014 |
| 4 | Standard/level/class up to which the school is running: | From KG1 to XII |
| 5 | Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same | Yes |
| 6 | U-DISE code allotted to the school: | 33120501520 |
| 7 | Name and address of the Trust/society/Company (under section-8) running the school as on date | Suguna Charitable Trust 707, Avinashi Road, Coimbatore 641 018 |
| 8 | Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date? | Yes - Registered & Perpetual |
| 9 | Purpose of present application: | Extension of Affiliation with CBSE |
| 10 | Location of school: For SUGUNA PIP SCHOOL | In the municipal limits of city having population more than 15 Lakhs |

Authorized Signatory



SUGUNA PIP SCHOOL
NEHRU NAGAR, KALAPATTY ROAD,
ADJACENT TO SUGUNA POLYTECHNIC
COIMBATORE - 641 014.

(Signature of Principal)

M. POOVANNAN, M.Sc., M.Phil., B.Ed.,
PRINCIPAL
SUGUNA PIP SCHOOL
NEHRU NAGAR, KALAPATTY ROAD
COIMBATORE - 641 014.

M. POOVANNAN, M.Sc., M.Phil., B.Ed.,
PRINCIPAL
SUGUNA PIP SCHOOL
NEHRU NAGAR, KALAPATTY ROAD
COIMBATORE - 641 014.

(Signature of D.E.O.
/First/Second/Third Secretary (Education))
District Educational Officer,
(Private Schools)
Coimbatore - 641 016.


APPENDIX-III


| | | |
|---|---|---|
| 11 | Has the school obtained Recognition Certificate from the State government from class 1 to 8 th ? | Yes |
| 11(a) | Number of Recognition Certificate from class 1 to 8 th and date of issue: | K.Dis No.5750/D2/2023 Dt.:05.07.2023 |
| 12 | Is the School affiliated to any other board besides CBSE for Class X or XII examinations? | No |
| INFORMATON REGARDING LAND DETAILS AND OWNERSHIP | | |
| 13 | Is the school situated in a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall? | Yes |
| 14 | Are both the School and the play Ground situated in a single compound bounded by a single continuous Wall on all sides? | Yes |
| 15 | Total area (in square meters in respect of 12 and 13 above on which the school is situated: | 16,146 (area in sq.mtr) |
| 16 | The land is in the possession of the school/ Trust/Society/ Company legally by way of: | Sale Deed |
| 17 | Name of the Owner/Lessee of the land in respect of point-15 above: | Suguna Charitable Trust |
| 18 | In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease: | NA |
| 19 | Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above? | No |
| INFORMATON REGARDING ESSENTIAL SAFETY REQUIREMENTS | | |
| 20 | Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school? | Yes |
| 20(a) | If yes the date of last inspection: | 30.06.2023 |
| 21 | Has the school been inspected by the officer of government Fire Department and the school building been declared safe for school from the point of view of fire safety? | Yes |
| 21(a) | If yes the date of last inspection: | 13.06.2023 |
| 22 | Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking? | Yes |
| 22(a) | If yes the date of last inspection: | 12.09.2023 |

For SUGUNA PIP SCHOOL

Authorised Signatory

(Signature of Principal)


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COIMBATORE - 641 014.

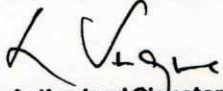
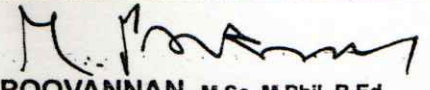

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COIMBATORE - 641 014.

LDI QILL (Signature of D.E.O.
/First/Second/Third Secretary (Education))

(தமிழ்நாடு அரசு)
கோயம்புத்தூர் - 641 016

District Educational Officer,
(Private Schools)
Coimbatore - 641 016.

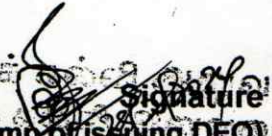
| INFORMATION REGARDING THE STAFF | | |
|---------------------------------|---|-----|
| 23 | Does the school have well defined service rules and conditions for its employees as per prevalent norms or appropriate Government? | Yes |
| 24 | Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government? | Yes |
| 25 | Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (payment by cheque or cash to the individuals is not allowed) | Yes |
| 26 | Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government? | Yes |




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| <p>For SUGUNA PIP SCHOOL</p>  <p>Signature with Stamp (of School Manager)</p> |  <p>M. POOVANNAN, M.Sc.,M.Phil.,B.Ed., PRINCIPAL Signature with Stamp (of School Principal)</p> |
|---|---|

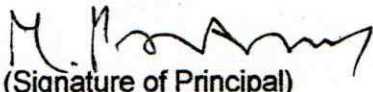
PART-B
(This part is to be filled-up by the District Education officer after verifying all supporting documents and certificates in original and visiting the school)

File No... 346/A1/2024 Date of Issuance... 28.2.2024

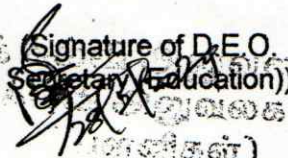
| | | |
|----|---|---|
| 1 | This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct. | |
| 2. | Is the school recommended for Extension/ Upgradation of Affiliation? | <input checked="" type="checkbox"/> Yes / No Extension /Upgradation |


 (Name and Stamp of issuing DEO)
DISTRICT EDUCATION OFFICER/ NAME OF DISTRICT
FIRST/ SECOND/ THIRD SECRETARY(EDUCATION)/ NAME OF EMBASSY

| | |
|---|---|
| <p>For SUGUNA PIP SCHOOL</p>  <p>Authorized Signatory</p>  <p>SUGUNA PIP SCHOOL NEHRU NAGAR, KALAPATTY ROAD, ADJACENT TO SUGUNA POLYTECHNIC COIMBATORE - 641 014</p> | <p>District Educational Officer, (Private Schools) Coimbatore - 641 016. Counter Signature</p> |
| <p> M. POOVANNAN, M.Sc.,M.Phil.,B.Ed., PRINCIPAL SUGUNA PIP SCHOOL NEHRU NAGAR, KALAPATTY ROAD COIMBATORE - 641 014.</p> | <p>(Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorized representative*) NAME OF DISTRICT DEPUTY CHIEF OF MISSION/AMBASSADOR/NAME OF EMBASSY (* Not Below the rank of a Group-A Gazette Officer)</p> |


(Signature of Principal)

M. POOVANNAN, M.Sc.,M.Phil.,B.Ed.,
PRINCIPAL
SUGUNA PIP SCHOOL
NEHRU NAGAR, KALAPATTY ROAD
COIMBATORE - 641 014.


 (Signature of D.E.O.
/First/Second/Third Secretary (Education))
District Educational Officer,
(Private Schools)
Coimbatore - 641 016.

AFFIDAVIT

I/We, **V Lakshminarayananasamy**, son of /Daughter of/ Wife of, **Shri. K Venkatesalu**, age **68** (years), President / Secretary of the **SUGUNA CHARITABLE TRUST**. (Name of the Society/Trust/Company under section 8) running the **SUGUNA PIP SCHOOL** (Name of the School) do hereby solemnly affirm and sincerely state as follows :

1. That **SUGUNA CHARITABLE TRUST** (Name of the Society/Trust/Company under section 8) is a registered Society/Trust under **u/s.12A (a) of the Income-tax Act, 1961** (Name of the Act under which society/Trust is registered/Section).
2. That the **SUGUNA CHARITABLE TRUST** (Name of the Society/Trust/Company under section 8) is of Non-Proprietary Character.
3. That the school is being run as a community service and not as a business and that commercialization does not take place in the school in any manner whatsoever.
4. That no part of income from the Institution is being and will be diverted to any individual in the Trust/Society/Company/School Management Committee or to any other person entity. The saving, if any, after meeting the recurring and non recurring expenditure and contributions to developmental, Depreciation and contingency funds, will be further utilised for promoting the school and extending the cause of education in the same school only.
5. That school is not paying any charges towards using name, motto, logo or any other non-academic activities to any other institution, organization or body.
6. That the school will not open classes under CBSE pattern particularly class IX/X/XI/XII and will not use CBSE name in any manner without obtaining affiliation.
7. That the principal and Correspondent /Manager of the school have individually gone through the provisions contained in the affiliation & examination byelaws and the circulars issued by the Board from time to time. The school undertakes to abide by the provisions contained in the affiliation & examination byelaws, directions issued from time to time and the law of the land.
8. That the school will ensure compliance of all statutory requirements like EPF, ESI and Labour Laws etc. with respect to the school and staff of the school.
9. That the school will ensure that the Building Safety, Fire Safety, Water Safety, Health and Hygiene certificates are being issued or renewed by the concerned municipal or state authorities from time to time as per the prescribed term.
10. That the school will ensure that all required infrastructure is available with the school before starting classes.
11. That the school will ensure that sufficient number of qualified teachers as per the provisions contained in affiliation bye-laws are available with the school before starting classes.
12. That the school will follow the provisions related to fee contained in affiliation bye-laws and will disclose the details of the fee to the students/parents every year before start of session without resorting to any hidden charges in the heads of the fee.
13. That the school will not coerce any student /parent to buy books/stationery/uniform from any particular shop.
14. That the school shall strive to make efforts for conservation of environment.
15. That the school will ensure that the school fulfils all essential requirement before applying for affiliation and will fulfil all other conditions post affiliation and comply with all the general rules as given in the affiliation byelaws or notified from time to time.
16. That in case affiliation has been with certain conditions, the school will not start CBSE pattern classes without submitting a certificate/affidavit to the effect that the school has complied with all the conditions imposed by CBSE and the post-affiliation conditions contained in affiliation byelaws along with general rules.

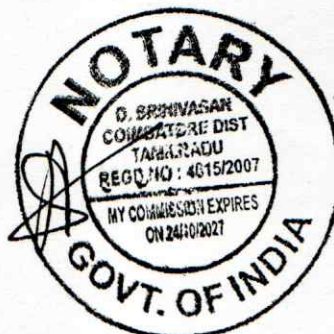
For SUGUNA PIP SCHOOL

[Signature]
 Authorised Signatory

SUGUNA PIP SCHOOL
 NEHRU NAGAR, KALAPATTY ROAD,
 ADJACENT TO SUGUNA POLYTECHNIC
 COIMBATORE - 641 014.

for SUGUNA CHARITABLE TRUST

TRUSTEE



20/02/2024

D. SRINIVASAN BSc BL MBA
 ADVOCATE & NOTARY PUBLIC
 (GOVT. OF INDIA)
 SREE VILLA NO. 10/1, 3RD CROSS STREET
 SREE NAGAR, HOFE COLLEGE
 PEELAMEDU, COIMBATORE - 641004
 CELL. 98422 77760

[Signature]
M. POOVANNAN, M.Sc., M.Phil., B.Ed.,
 PRINCIPAL
SUGUNA PIP SCHOOL
 NEHRU NAGAR, KALAPATTY ROAD
 COIMBATORE - 641 014.